Woodstock Meeting Notes 21/05/12

# Sam Nicholson

* ~~We may be able to borrow/hire roaming camera gear or cameras from TFTV~~
	+ ~~Rach notes they may not actually have roaming gear, will enquire~~
	+ ~~I will wait on Rach to have a quick chat with Patrick about the possibility~~
	+ ~~Note from Greg – cameras are~~ [~~Panasonic HPX171s~~](http://www.panasonic-broadcast.eu/en/products/P2HD/camera-recorder/AG-HPX171.html)~~, which have HD-SDI, analog component and analog composite outputs (~~[~~specs here~~](http://www.panasonic-broadcast.eu/cms_products/downloads/ag-hpx171/ag-hpx170series.pdf)~~, PDF)~~
	+ Patrick said no...
* I need to contact JSS/TSS about power to the main stage, mounting Howard onto their rig and audio feeds
	+ Howard should be nearer the front of the stage and not behind anything
* Is it worth externally hiring cameras/comms gear or anything else we think of
	+ Hopefully we can source cameras from TFTV, Rach reckons Patrick can deliver training to a whole bunch of us at once.
	+ John is looking in to getting radios from Scouts, may be able to get 15 or so for ~£50 and I’d rather give money to the Scout Association
* Everything needs testing
	+ The DV cameras are known to have issues like white-bal going to shit occasionally, can I test them and nail that down
	+ All other cameras, mics and cabling will also need testing
	+ We should rig Comms first and test often.
	+ New capture software also needs fairly extensive testing
* Can we get sufficient bandwidth on the network link to both stream and transfer edited files back to YSTV?
* We should have a briefing at the start of the day, around 11:30 about how the show will work
* Closer to the time we need to negotiate with the porters to get keys to all the rooms and hold onto them
* Greg will put together some signs for doors, one of us also to do a sheet of H&S rules for the balcony
* I should contact YUSU to see if Kerry can do signs in Vanbrugh stalls indicating Vanbrugh first floor is off-limits.
* For the popular last few hours we should have sign-up sheets, everything else can be on the blackboard.
* Rach will look in to directing, camerawork and presenting workshops/dry run with a studio band.
	+ We also need training for new directing and graphics software.
* We should start doing crew calls in station meetings once we have timetable for workshops in place.
* Emma Bennett notes we should possibly have a social media monkey who responds to tweets etc, along with putting them onto the feed (liase with graphics).

## Sam’s Action Points

* ~~Chase Nacho for a schedule~~
* Research equipment hire costs
* ~~Get in touch with JSS~~
	+ Chislett is on it

# Greg Ebdon

* Check compatibility of cameras and roaming kit with our tech
* Zip-tie all umbilicals to cameras to prevent them being pulled out like last year
* Refer to [Iain Cooke’s photos from Woodstock ’06](http://www.facebook.com/media/set/?set=a.4265581330.7099.697246330&type=3) for ideas on how to do things
* Do audio feed from Indoor Stage ourselves and split after amp for URY?
* Test everything well before week 9 – comms, video, mics, capturing
* Capture – topping and tailing ability, director split control
* Design – create notices for Vanbrugh, balcony liability entrance sheet
	+ Logos for the backs of presenter clipboards
* Website makeover – instead of minisite, make a Woodstock-YSTV logo, decorate things, push main page content down and stick the live window on the homepage
* Get Emma to direct people interested in doing Commercial stuff for our Woodstock coverage to me to get logos/fonts/colours etc.

## Greg’s Action Points

* Liaise with YUSU design for final files, share these with Commercial Team.
* Create site notices.
* Investigate website changes with webmaster.